



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		SHRI PANCHAM KHEMRAJ MAHAVIDYALAYA
Name of the head of the Institution		Dr. Deelip Laxman Bharamal
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02363-272017
Mobile no.		9422964019
Registered Email		spk_college@yahoo.com
Alternate Email		bharamaldeelip@gmail.com
Address		Near Moti Talav Sawantwadi
City/Town		Sawantwadi
State/UT		Maharashtra
Pincode		416510
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Shri. B. N.Hiramani
Phone no/Alternate Phone no.	02363272017
Mobile no.	9421145180
Registered Email	spk_college@yahoo.com
Alternate Email	bnhiramani05@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://spkcollege.org/wp-content/uploads/2020/08/AQAR-2017-2018.pdf">http://spkcollege.org/wp-content/uploads/2020/08/AQAR-2017-2018.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.spkcollege.org/academic-calendar/">http://www.spkcollege.org/academic-calendar/</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	82.00	2004	03-May-2004	02-May-2009
2	B	2.80	2011	30-Nov-2011	29-Nov-2016
3	A	3.06	2019	20-May-2019	19-May-2024

### 6. Date of Establishment of IQAC

05-Jul-2004

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
e- Content Development	03-May-2020	66

	27	
Organization of One Day Online Seminar on	03-May-2020 01	477
. Organization of Online Conferences	24-Apr-2020 07	3862
Sanction for 7 Minor Research Projects by University of Mumbai	17-Mar-2020 20	7
Cluster College System Initiative	20-Feb-2020 29	1027
Organization of Conferences/ Workshops/ Seminars in selected subjects viz. Hindi, English, Economics, Psychology, Botany, Chemistry and Zoology.	07-Jan-2020 07	705
Application for NIRF	21-Nov-2019 06	0
. Up gradation of Certificate Course	10-Jun-2019 24	751
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
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<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

- Establishing Quality Benchmarks. Organization of Offline and Online Workshops/ Seminars/ Conferences.
- Organization of Hands on Training and Faculty Development on Online Teaching Learning Methodologies.
- Methodologies with special emphasis on Content Digitization. Proposal for additional UG/PG Courses.
- Construction of New Building.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To augment Physical Infrastructure.	Construction is in Progress.
To initiate Digital Content Creation and Delivery	Successfully Created and Delivered Digital Content.
To organize Offline and Online International /National Conferences/Seminars/workshops in select subjects.	Successfully organised 15 events with 5044 participants.
To submit proposals for Minor Research Projects for University Funding.	Sanctioned 7 Minor Research Projects with amount of Rs. 2, 85,000/ from University of Mumbai.
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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Governing Council	16-Apr-2020

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2019

Date of Submission

06-Dec-2019

**17. Does the Institution have Management Information System ?**

Yes

<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>Our institution has implemented Management Information System (MIS) in the following area of its operations.</p> <ol style="list-style-type: none"> <li>1. Office administration: <ul style="list-style-type: none"> <li>• Online admission of students at B.A., B.Com., B.Sc. entry level.</li> <li>• Online payment of teaching and nonteaching staff.</li> <li>• Scholarships to students under different categories offered by State and Central government under various schemes.</li> </ul> </li> <li>2. Examination Department: <ul style="list-style-type: none"> <li>• Examination form of Sem V/VI at UG level Sem I to IV at PG level of M.A./M.Com./M.Sc. are submitted online basis.</li> <li>• Result of Sem I to IV of B.A./B.Com./B.Sc. are declared online.</li> </ul> </li> <li>3. Library : <ul style="list-style-type: none"> <li>• Library is fully computerized with SLIM software using Barcode Technology for smooth functioning of Library.</li> <li>• Users are motivated to use OPAC for searching documents.</li> </ul> </li> <li>4. Online Communication in COVID 19 Pandemic: <ul style="list-style-type: none"> <li>• In the Crises of COVID - 19, one WhatsApp group viz. "SPKM OFFICIAL GROUP" was created for communication. All the Staff members are included in the group. Through this group and emails, all the messages were communicated regarding the Academic activities.</li> </ul> </li> </ol>
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**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our Mahavidyalaya is affiliated to University of Mumbai (UoM) and hence we follow the curriculum framed by the University for all the courses. The IQAC and all the teaching faculty jointly design and develop various additional courses that can be undertaken by the students along with their regular programs. These courses can be opted by students across the stream, they add value to their resume and enhance employability. We for the benefit of our students offer various certificate courses, value added courses and skill development courses. The syllabi of these courses are designed by the respective departments. The IQAC prepares the academic calendar which includes all curricular, co-curricular and extracurricular activities. This ensures effective implementation and delivery of curriculum. The academic departments prepare their action plans for every academic year. This calendar is finalized after going through the following procedure.

1. IQAC meeting with Departmental HODs: The IQAC organizes meetings of the HODs of all the departments. The members discuss their course wise syllabus and prepare their departmental plan. All the pros and cons are discussed in detail.
2. Departmental Meetings: The concerned HoD calls the meeting of department. These meetings help to bring clarity and coordination among the staff members of the deadlines of completion of curriculum.
3. Assessment of workload: Based on the credits of each course

work departmental workload for every year is determined. There after individual workloads are finalized. 4. Syllabus Distribution: On the basis of individual workload department Head discusses with the staff members and allots syllabus of each course. 5. Time Table: The college time table committee prepares time-table and submit its copy to the HoD of concerned department. This timetable is conveyed to respective teachers. In case of any clashes in the time-table or any adjustment is resolved and the semesterwise time table is finalized. 6. Teaching Plan: The teachers are instructed to prepare their individual teaching plan for every course. This plan through HoD is forwarded to IQAC for their information. This plan acts as the road map for the teacher to complete their syllabus well in advance before the commencement of examination avoiding last moment haste. 7. Departmental Academic Calendars: After receiving all the plans HoD prepares academic calendar, this calendar is incorporated in comprehensive departmental calendar. The same is forwarded to IQAC. This departmental calendar forms the base of institutional annual calendar. 8. Implementation of Teaching Plan: HoD supervises the completion of syllabus through personal discussion with the concerned teacher or in the departmental meetings. In case of any lacunae's, solutions are sought and issues are amicably resolved. This practice helps in maintaining harmonious and congenial relations. 9. Reporting to the Principal about Teaching - Learning progress: In HoD meeting with Principal, the progress is informed and advice if required is sought. 10. Announcements through Departmental Notice boards: Notices are displayed at regular intervals about syllabus, time table, dates of internal tests, examination dates and results.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Vyasayabhimukh Abhyaskram		22/08/2019	30	Employability	Business Communication Skills
Agricultural Economics		11/11/2019	30	Employability	Analytical and Research Skills.
Goods and Service Tax (GST)		20/01/2020	30	Employability	Analytical and Problem-Solving Skills
Yoga and Meditation		26/06/2019	30	Employability	Yoga training and Personality development
Library Literacy		12/08/2019	30	Employability	Reference skills, Note taking skills

#### 1.2 – Academic Flexibility

##### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Marathi, Hindi, English, Economics, Geography, Psychology	20/03/2019
BCom	Advanced Accountancy, Business Management	20/03/2019
BSc	Botany, Chemistry, Physics, Zoology, Computer Science, IT	20/03/2019
MA	Hindi, English, Economics	22/03/2019
MCom	Advanced Accountancy	26/03/2019
MSc	Botany, Chemistry, Zoology	22/02/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	424	200

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Ornithology	28/01/2020	40
Jansanchar Madhyam	10/07/2019	15
Spoken English	10/10/2019	15
Map Reading	14/01/2020	25
Positive Psychology	15/01/2020	35
Tourism	27/09/2019	50
Solar Cell and Chemical Synthesis Routes	12/01/2020	21
Dairy Technology	15/01/2020	26
Fruit and Vegetable Carving	20/01/2020	17
Maintenance of Aquarium	21/01/2020	40
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Marathi, Hindi, English, Economics, Geography	184
BCom	Commerce	245
BSc	Chemistry, Botany and Zoology	83

BSc	Information Technology	8
BSc	Computer Science	13
MSc	Botany, Chemistry, Zoology	47
MA	English, Economics and Hindi	22
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#### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

<p><b>Feedback Obtained</b></p> <p>College has developed its own Feedback System through IQAC. This system is divided into four categories viz. students' feedback, parents' feedback, alumni feedback and teachers' feedback. Student feedback is concerned with teaching learning process of every faculty. Students' feedback about each course in a semester is obtained at the end of the semester. Both Course outcome evaluations and Staff Evaluation are being done through the students' feedback. Teachers Feedback regarding Teaching and Learning Process - This feedback covers quality of teaching learning process, punctuality, communication skills, approach towards the students, sharing of innovative ideas and teaching aids etc. We have emphasized on teachers creativity and innovativeness and use of digital resources in teaching methodologies interactive teaching and students' involvement in learning. We collect individual teachers feedback and analyze it thoroughly. This feedback was obtained through a proforma which was validated through IQAC. Based on the feedback, teachers were informed about their strengths and weaknesses in a confidential manner. A uniform opportunity was then provided to these teachers for 3 months to improve their teaching skills. Parents' feedback is based on overall development of their ward and about learning environment in the college as well as imparting value based education in their wards. We have registered alumni association whose feedback is based on role of the college in the development of overall student personality and employability, academic excellence. Also how the institution has helped them to acquire the life skills. Teacher's feedback is taken on their views about the curriculum provided by our affiliated University. Also their suggestions on the curriculum are submitted to the parent university. Staff Evaluation Reports, Students Feedback Report, Staff Self Appraisal and stakeholders feedback are discussed and corrective measures are planned accordingly to design certificate, skill based and Value added courses to enhance the employability of the students. Placement cell also takes cognizance of this feedback while organizing training and workshop sessions. Alumni and Parents surveys are obtained through a questionnaire during parent, teachers meetings and their suggestions are taken into account for the overall improvement.</p>
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#### CRITERION II – TEACHING- LEARNING AND EVALUATION

##### 2.1 – Student Enrolment and Profile



### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	MARATHI, HINDI, ENGLISH, ECONOMICS, GEOGRAPHY, PSYCHOLOGY	360	235	235
BCom	ADVANCED ACCOUNTANCY	315	315	315
BCom	Commerce - Business Management	63	63	63
BCom	BANKING AND INSURANCE	204	171	171
BSc	BOTANY, CHEMISTRY, PHYSICS, ZOOLOGY, MATHEMATICS	720	391	391
BSc	COMPUTER SCIENCE	180	38	38
BSc	INFORMATION TECHNOLOGY	180	57	57
MA	HINDI, ENGLISH, ECONOMICS	360	62	62
MCom	ADVANCED ACCOUNTANCY	120	102	102

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1272	259	28	13	23

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
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**No Data Entered/Not Applicable !!!**

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Our Mentor – Mentee scheme is titled as “YASHAVI BHAV” is a unique scheme to support the students to improve their learning and leadership skills, motivating them towards their future career development. Therefore, the college has, introduced mentor – mentee scheme to motivate students to excel in curricular, co-curricular and extracurricular activities. The students of a class are attached to a faculty called as the Mentor. The curricular activities and co-curricular activities of the student are channelled through the Mentor. Further, mentor also help the students in registering the courses, selection of subjects, monitor their attendance, progress and counsel them periodically. After each CIEM-test, performance of each Mentee is evaluated by respective Mentor and needed guidance is provided to the students. Each mentor maintains a record sheet for each of his/her mentee.

The record sheet contains all information concerning the students ‘attendance, marks obtained in the end semester examinations, achievements if any in curricular, co-curricular and extracurricular activities. Student mentoring plays a vital role in a student’s life. Hence, the students are advised to meet their mentor frequently and discuss their problems freely with them. They should also take care to see that all information concerning their progress and achievements in the college are duly entered in the record sheet. Mentor consults with different committees of the college to resolve the issues of the mentee. Thus, mentoring system is proving helpful in academic, emotional and motivational, social development of students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1531	66	1 : 23

**2.4 – Teacher Profile and Quality**

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
70	66	4	0	21

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Mr M A Thakur	Assistant Professor	Maharashtra Lokmanya Prerna Puraskar
2020	Mr M A Thakur	Assistant Professor	National Silver Star Awards 2020
2020	Dr. Nivas Desai	Assistant Professor	Fellow of Asdsociation of Plant science research Uttarakhand
2019	Dr. Nivas Desai	Assistant Professor	Fellow, Plantica Organization Uttarakhand
2020	Dr. Nivas Desai	Assistant Professor	Research Exceelence Award, Institute of Scholar Banglore
2020	Dr. Nivas Desai	Assistant Professor	Young Scientist Award in Science, Engineering and Medicine, VOOD, Chennai

2020	Mr. C A Naik	Director	Board of Sports, Committee Member Mumbai University
2020	Mr. C A Naik	Director	Chairman, Kabaddi (Men and Women) Selection Committee Mumbai University
2020	Mr. C A Naik	Director	Chairman, Kho Kho Women Selection Committee Mumbai University
2020	Mr. C A Naik	Director	All India Inter University Power Lifting Competition Member, Technical Committee
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
<b>No Data Entered/Not Applicable !!!</b>				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution have two college level committees to conduct lower level (Semester-I to IV) and higher level UG (semester V and VI), PG (semester I to IV) examinations and making policy decisions in regard to organizing examinations, improving the systems of examinations. Institute adopted College Internal Evaluation Mechanism (CIEM) System to assess student's development in all the semesters, which have four folds namely: Fold-I: Classroom Assessment- This involves question-answer session, oral presentations, group discussions etc. Fold -II: Mid-term Assessment-Two internal tests of 20 marks per semester are conducted. This helps to assess the student's preparation to take the semester end examinations head on. Fold- III: Semester End Assessment - Semester end examination of 60/75/100 marks helps to assess the students as to how well they have grasped, understood their course content and are able to express themselves by writing their answers. Fold- IV: Overall Assessment-The faculty makes overall assessment of students' progress and performance on the basis of his/her conducts in and outside the classroom. The respective committee conducts the orientation programmes at the beginning of the semester and also conducts induction Programme. Exam department inform to students 'examination pattern, schedule and regulations, Academic Calendar with tentative CIEM Unit Test dates. Schedule Display in the College and Department Notice Board. Result Analysis is done by the class tutors after CIEM Unit Tests. The Principal conducts Review Meetings department wise to give necessary feedback for the improvement of students' performance. Whenever necessary, the tutor shall recommend the visit of the parent to the college for a discussion about the Student. Remedial Classes are conducted for the slow learners,

absentees. Assessments of group discussions, seminars, assignments and periodically held written tests help to know the performance of the students and to take remedial measure if needed Supplementary or RE- Examinations are conducted for the absent students for science faculty students as per university guidelines.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institute academic calendar is prepared by referring the academic calendar of University of Mumbai. This includes the academic activities like Semester Commencement dates, Term- End dates, schedule of two Unit Test for each half conducted through College Internal Evaluation Mechanism (CIEM) as a part of formative assessment exercise, tentative schedule of Semester End Examinations, Submission of the term work/ oral and Practical Examination, Co-curricular and extra -curricular activities and commencement of theory and practical examination as per University of Mumbai guidelines. The academic calendar is publishing in the college website for easy access and preparing student in advance. As a part of Mumbai University initiative to enable smooth conduct and monitoring of the First- Second-Year exams, our college is vested the responsibility of Cluster College. Our Cluster consists of eight colleges of nearby vicinity. This year we conducted Semester end Exams through the Digital Exam Paper Delivery System (DEPDS) successfully [www.spkcollege.org/academic-calender/](http://www.spkcollege.org/academic-calender/)

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://spkcollege.org/cos-and-pos/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
<b>No Data Entered/Not Applicable !!!</b>					
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://docs.google.com/spreadsheets/d/1DgyxxrSi98-yXvJz5LKG\\_aWx9hLtP12F6v6\\_xoEJk\\_M/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1DgyxxrSi98-yXvJz5LKG_aWx9hLtP12F6v6_xoEJk_M/edit?usp=sharing)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	00	UGC	50	36.4
International Projects	00	00	0	0

Students Research Projects (Other than compulsory by the University)	32	Avishkar	0.4	0.4
Industry sponsored Projects	00	MS Mineralsand Metals,Goa	4.5	1.54
Interdisciplinary Projects	00	00	0	0
Minor Projects	360	University of Mumbai	2.85	0
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
IPR and Its Dimensions	IQAC	22/10/2019
IPR with Special Emphasis on Patenting	IQAC	14/01/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	Supercapacit or Development	College	--	--	20/06/2019
2	Phyenyl Preparation	College	--	--	20/06/2019
3	Mushroom Cultivation	College	--	--	20/06/2019
4	Vermicompost Technology	College	--	--	20/06/2019
5	Hydroponics	College	--	--	20/06/2019
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Department of Zoology	1
Department of Geography	1

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Zoology	1	6.3
National	Botany	1	6.3
National	Zoology	1	6.3
National	Sports	2	6.2
National	Library	1	6.2
National	Commerce	1	00
National	Hindi	1	6.2

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### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	2
Botany	4
Economics	1

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### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	00	00	2020	0	00	0

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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Microencapsulation of antioxidant phenolic compounds from green coffee	K. Basavaraj Pushpa S. Murthy Nivas M. Desai, Devendra J. Haware	Preparative Biochemistry and Biotechnology	2019	6	12	CSIR Mysore

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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	47	21	17
Presented papers	0	32	3	13
Resource persons	0	12	4	0
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Ekta Week	College Level	19	281
Book Exhibition	Ramkrishna Mission Pune	21	853
World Human Rights Day	College Level	22	251
Road Safety Programm	RTO office Sindhudurg	12	271
Disater Management Week	NDRF	10	110
Anti Plastic Week Activity	Municipal Corporation of Sawantwadi	21	268
Blood Donation Camp	Rotary Club of Sawantwadi	13	211
Sadbhvana Divas	College Level	14	243
Van Mahotsav Saptaha	Forest Department	16	218
World Enviroment Day	College Level	23	281
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Extension Work	01	Maharashtra Lokmanya Prerna Puraskar Committee, Nashik	0
Extension Work	01	Maharashtra Lokmanya Prerna Puraskar Committee	0
Teaching and Research	01	Best Teacher Award	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	College NSS Unit	Swachata Hi Seva Yearly activity	12	211
NSS	Municipal Corporation of Sawantwadi and Grampanchyat Kariwade	Swach Bharat Abhiyan	15	268
NSS	Public Health Dept	AIDS Awareness	19	228
NSS	College NSS Unit	Save Girl Child	27	281

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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	08	Self	05
Student Exchange	170	Self	03

[View File](#)

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			

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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year



Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0.62	0.62

#### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Video Centre	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Classrooms with LCD facilities	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SLIM 21	Fully	3.1.0.34119	2014

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	17770	1599300	98	17976	17868	1617276
Reference Books	34581	4321452	384	270603	34965	4592055
e-Books	97000	5900	50	0	97050	5900
Journals	44	41115	0	0	44	41115
e-Journals	6000	5900	20	0	6020	5900
CD & Video	171	0	0	0	171	0
Library Automation	52351	5920752	482	288579	52833	6209331
Weeding (hard & soft)	12107	604288	0	0	12107	604288
<a href="#">View File</a>						

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	121	2	4	2	2	1	17	65	0
Added	0	0	0	0	0	0	0	0	0
Total	121	2	4	2	2	1	17	65	0

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

65 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
37.93	37.93	25.21	25.21

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The IQAC refers issues related to building and furniture to CDC/AC and the matters are resolved. Equipments: The care and maintenance of equipments is taken by technical staff. HoD approaches the technical experts for repairs and maintenance. Computers and accessories: Qualified computer personnel/ Lab Assistant are appointed who ensures smooth functioning of all the computers in the premises. In case of critical problems, experts are called for the repairs and maintenance. Premises: College campus motivates and inspires the faculty, learners and visitors. The ambience boosts the morale of the learners to learn and faculty to impart. The committee takes due care of maintenance and upkeep of the premises, campus and buildings. • Every department ensures that the instruments are repaired and maintained regularly once in a year or as per requirement. In case of any technical problem appropriate action is taken by the concerned head of the department. • The sensitive equipment's are personally supervised by the laboratory assistants of the respective departments. • Three generators one with 20 K and two with 5 KV in the campus ensures uninterrupted supply of power. • The maintenance of the gas pipeline is taken care of by the respective departments. • Fire extinguishers are fitted at appropriate locations in the campus. • The college has 16 CCTVs in the campus for surveillance and security The college has taken initiative to popularize the open access in library. • The Library is equipped with skilled and properly trained human resources. • The Librarian is assisted by a clerk and library attendants. • The Librarian takes keen initiative in upgrading the library amenities. He regularly informs the staff and students of new arrivals through the display of cover pages of new titles. • The clerk regularly assists the faculty and maintains the library register with the help of SLIM software for

the smooth functioning of library. • The library attendants give genuine help to the student and faculty to issue and to locate the books

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
1. Guidance for competitive examinations	12/12/2019	501	Career Guidance Cell (Kaleidoscope)
2. Career Counselling	07/08/2019	312	Swa Darshan Counselling Cell
3. Soft skills development	10/12/2019	831	Swa Darshan Counselling Cell
4. Remedial Coaching	10/09/2019	78	Remedial Coaching Cell
5. Language Lab	12/08/2019	223	Dept. of English and Information Technology
6. Yoga Meditation	21/07/2019	1142	Department of Sports
7. Personal Counselling	12/06/2019	49	Swa Darshan Counselling Cell
8. Bridge courses	10/06/2019	352	Bridge Courses Cell
<a href="#">View File</a>			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Competitive exam Career Counselling	282	70	0	0
<a href="#">View File</a>					

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance

		redressal
0	0	0

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
1. Pharma Industries 2. ICICI Bank	70	12	1. College Interview 2. HDFC Bank	60	7
<a href="#">View File</a>					

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
SET	0
SLET	0
GATE	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0
<a href="#">View File</a>	

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	College	949
Cultural	College	1083
<a href="#">View File</a>		

## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for	Number of awards for	Student ID number	Name of the student
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Sports

Cultural

No Data Entered/Not Applicable !!!

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student's Council plays very important role in the bringing academic, administrative, curricular and extra-curricular, excellence in the college. The composition of the students' council was established in 2013-14 and 2014-15.

After 2014-15, the university act was in the suspension and supposed to be replaced by Public University Act. Therefore, the council was not formed in the college. However, the college took the initiative to give representation to the students from 2015-16 onwards by taking them as members of the college working committees. The composition of student's council is as per the norms of the affiliating university. The college forms "Students' council" for every academic year. The selection of the student as members of the students council is as per the provisions of the sections 40 (2) (b) of the 'Maharashtra University Act 1994'. The composition of "Students' council" is as follows:

Principal Chairman of the Student A Lecturer, nominated by the principal/Staff Secretary Chairman NSS Programme Member NCC Officer Member The Director of sports and physical education Member One Member from WDC Member DLLE Programme Officer Member Co-ordinator Cultural Committee Member One Student from each class with academic merit at the examination held in the preceding year and engaged in full-time study in the college, nominated by the principal Member One student showing outstanding performance in each activity of Sports, NSS, NCC, DLLE and Cultural Activities, nominated by the Principal Member The student members of the council elect, amongst themselves, a Secretary of the council. ?

The activities and functions of the students' Council. Organization and monitoring of various academic and socio-cultural events in the college. Maintain overall discipline on the campus. Act as a facilitator between the students and college Coordinate all extracurricular activities and annual festival of the college. Raising funds whenever there is need to fulfill social responsibility. Plays a significant role as volunteers in conferences, workshops, sports events and other functions. Student's council is given the representation in the working committees of the college. ? Students' role in academic and administrative bodies: Students' representation and participation have been an integral part of the academics. Students cannot be directly involved in syllabus framing or examination related activities as this function are executed strictly according to the norms and guidelines of our affiliating university. The members of the student's council, however, take feedback on the syllabus and communicate to the respective course teachers, who further communicate to the respective Board of Studies. ? Students'representation is on the following committees: ? Anti-ragging Committee ? Internal Complaints Committee or Student Redressal Committee ? Programme organizing committees for seminars, conferences, and workshops conducted in the college. ? All departmental Association Activities and Annual Festivals (Traditional day and Food Festival) organized by the students ? AVISHKAR research Student Committee ? KHEMRAJIYA Annual Magazine ? Students Cooperative Stores ? Gymkhana Committee ? Library Committee The initiation taken by the college has fruitful results.

The representative students played an active role in the activities and the decisions taken by different committees of the college.

The activities and functions of the students' Council. Organization and monitoring of various academic and socio-cultural events in the college.

Maintain overall discipline on the campus. Act as a facilitator between the students and college Coordinate all extracurricular activities and annual festival of the college. Raising funds whenever there is need to fulfill social responsibility. Plays a significant role as volunteers in conferences, workshops, sports events and other functions. Student's council is given the representation in the working committees of the college. ? Students' role in academic and administrative bodies: Students' representation and participation have been an integral part of the academics. Students cannot be directly involved in syllabus framing or examination related activities as this function are executed strictly according to the norms and guidelines of our affiliating university. The members of the student's council, however, take feedback on the syllabus and communicate to the respective course teachers, who further communicate to the respective Board of Studies. ? Students'representation is on the following committees: ? Anti-ragging Committee ? Internal Complaints Committee or Student Redressal Committee ? Programme organizing committees for seminars, conferences, and workshops conducted in the college. ? All departmental Association Activities and Annual Festivals (Traditional day and Food Festival) organized by the students ? AVISHKAR research Student Committee ? KHEMRAJIYA Annual Magazine ? Students Cooperative Stores ? Gymkhana Committee ? Library Committee The initiation taken by the college has fruitful results.

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## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

We have a registered alumni association of Shri Pancham Khemraj mahavidyalaya,

Sawantwadi. It aims at enhancing employability and entrepreneurial skills amongst our students by collaborating with the college for various events so as to bridge the gap between academia and industry.

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

00

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institute supports a decentralized governance system with proper well-defined structure and participatory management. The institute has main two committees, Governing Council (GC) and Advisory Committee (AC). The Principal along with College Development Committee (CDC) and IQAC are given freedom to plan academic and administrative activities for the smooth conduct and continuous progress of the college. The institute runs all the activities under three levels of administrative structure. Society level - The Governing Council and Advisory Committee members, are appointed in accordance with the guidelines provided by Charity Commissioner and other statutory bodies. Institute level - All the main decisions related to the institute are taken by the Principal and IQAC in consultations with GC, AC and Head of departments. Principal is the academic and administrative head of the institute and the Member of the Advisory Committee. Department level - All day to day activities are monitored by the HoD and they reports to the Principal. All the staff members of the department give suggestions and decides the plan of execution of each semester. In addition, institute staff members can give suggestions and idea for improvement to the Principal and IQAC. Students also participate in the quality improvement through feedback mechanism and giving suggestions through suggestion box. Practice-I The institute always promotes the culture of participative management by involving staff and students in various activities.

1. Strategic Level The IQAC, Principal, HODs, and staff members are involved to defining the policies and procedures, making guidelines and rules/regulations academic and administrative services. Staff members are also involved in deciding academic activities and examinations to be conducted in institute. 2. Functional Level At functional level the faculty members of all departments participate in sharing the knowledge by discussing recent trends and opportunities during faculty meeting. All HoD's discuss the suggestions with Principal and IQAC for the plan of implementation and smooth conduct. 3. Operational level The Principal of the institution is a member of the AC. The GC and AC gives suggestions and monitors the procurement, introduction of new programs and welfare activities. All the staff members actively participate in implementing the policies, procedures, and framework designed by the management in order to maintain and achieve the quality standards and achieve vision and mission of the institution. Office staff is involved in executing day to day support services for students and faculties. Practice-II Establishment of Four-Fold Committees The Principal of the institute frames the four-fold committees which gives scope to all faculty members to participate in the smooth institutional functioning. The committee names are as 1. Joint Committees 2. Academic Departments 3. Committees for Co-Curricular and Allied Activities 4.

Administrative Committees

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>Our Mahavidyalaya is affiliated to University of Mumbai (UM) and hence we follow the curriculum framed by the University for all the courses. We for the benefit of our students offer various Certificate Courses/ Diploma Courses/Value Added Courses/Skill Development Courses. The syllabi of these courses are designed by the respective departments and approved by the IQAC/ affiliated University. The IQAC prepares the academic calendar which includes all curricular, co-curricular and extracurricular activities. This ensures effective implementation and delivery of curriculum. The academic departments prepare their action plans for every academic year.</p>
Teaching and Learning	<p>1) The concerned HoD calls the meeting of department. These meetings help to bring clarity and coordination among the staff members of the deadlines of completion of curriculum. 2) Based on the credits of each course work departmental workload for every year is determined. 3) There after individual workloads are finalized. On the basis of individual workload department head discusses with the staff members and allots syllabus of each course. 4) The college time table committee prepares timetable and submit its copy to the HOD of concerned department. This time table is conveyed to respective teachers. 5) The teachers are instructed to prepare their individual teaching plan for every course. This plan through HOD is forwarded to IQAC for their information. 6) HOD supervises the completion of syllabus through personal discussion with the concerned teacher or in the departmental meetings.</p>
Examination and Evaluation	<p>1) The college has software to assist and ease the examination work. This software enables to maintain all records and have the facility to</p>



generate various reports issue printed mark sheets to respective student. 2) Use of college website for displaying results of the examination. The students can see the consolidated mark sheet any time at the click of the button. 3) The college conducts three types of examinations i.e. Unit Tests (conducted under C.I.E.M.), Semester end (I, II, III, IV) and University level examinations. 1) Unit Tests (conducted under C.I.E.M.) are conducted twice per semester. The evaluation is done by the respective subject teacher and the statement of marks is submitted to the HOD who submits them to the examination committee in charge. 2) Semester end examinations are conducted at the end of each semester as per the guidelines of the University. The college practices Centralized Assessment Program (CAP). 3) University level examination (SEM V and SEM VI for UG and SEM-I to SEM-IV for PG) are conducted as per the directives of the affiliating University. The conduct of the examination and evaluations of answer books is rigorously implemented.

**Research and Development**

College has formed a research and development committee which regularly encourage all faculty members to get registered for Ph. D. programs, publish research papers in UGC Caretlist journals, and submit research proposals to different funding agencies. Along with faculty the institute also encourage the students to participate in the various research activities like Avishkar, Seminar, and Conferences etc.

**Library, ICT and Physical Infrastructure / Instrumentation**

Library is an abode where students can unveil the knowledge through their resources of 55,000 books, 44 journals. The college library is a subscriber of N-LIST facility through which e-journals and e-books are made available to the researchers (both students and staff). The institute has invested in purchase of ICT tools and Physical infrastructure

**Human Resource Management**

The institute always encourage the faculties to organize and participate in the seminar, conference and other academic development programs. The institute also allows the participation in orientation, refresher and short term courses



Industry Interaction / Collaboration	<p>The college has Industry-Institute Interaction cell which communicates with the different companies for the student trainings, internships, placement etc • Enhancing Employability: MOUs with few companies for conduct of Employability Enhancement Certificate Courses have provided opportunities for interaction with industry. • Organizing industrial visits and inviting resource persons from industry: Industrial visits were organized by various departments. Scientists, entrepreneurs</p>
Admission of Students	<p>• Admission of Students Admission process is transparent. "Admission to All" is our motto. College issues prospectus along with the application form.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	<p>The College has Tally software for account management. The budgeting and accounting is done with online facilities. The salaries of grant in aid staff are prepared through government provided online software HTE SEVARTH and salary is directly transferred to the bank accounts of the Grant in Aid Staff. The college has registered under PFMS and RTGS and NEFT systems are used for transfer of funds.</p>
Student Admission and Support	<p>For constant support and assistance to the student community online tools are used to keep in touch and inform them about various notices time to time. The notices on the website and feedback forms are provided to the students. Besides that online messages and short messaging services are also used to inform and notify students about different academic, co-curricular, extracurricular and examinations events and official activities. The teaching faculty has also created google classrooms and whatsapp groups to post updates and news related to academic and official documents.</p>
Examination	<p>? The Co-ordinator of the Examination Committee and its members ensures transparency and quicker methods of conducting exams. Besides that marks of the internal exams and semester exams are also sent to the University online. College also Displayed Internal</p>

	Examination Results Online on College Website. System is Student Friendly.
Planning and Development	The College has a drive facility that preserves and provides all academic and official data under one system of online information. The drive provide folders to all academic and administrative departments and faculties of the College. The information and details provided in all respective folders are later procured for many official purposes like magazine reports, annual reports and higher education reports. This also gives accessibility to the Principal and the Management to scrutinize and verify all the activities conducted by different departments and faculties of the College and further facilitate growth and innovation for the smooth functioning of the College.
Administration	The College makes continuous efforts to go paperless in all its administrative and official works. All online and computerized functioning is done to practice transparency while sharing information within the college, faculties and departments as well as to various government bodies.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Mr. R. B. Shintre	One Day National Level Seminar on AQAR, IIQA and SSR on 14th February 2020 at Phondghat	NA	1417
2020	Mr. R. B. Shintre	One Day State Level Conference on "Psychological Health" on 5th February 2020	NA	1928
2020	Mr. V. P. Sonalkar	One Day National Level Conference on "Recent trends in Science and	NA	2105

Technology" on  
7th February  
2020

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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No Data Entered/Not Applicable !!!

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course (UGC HRDC Mumbai)	1	18/07/2019	02/08/2019	14
Refresher Course (UGC HRDC Mumbai)	1	17/06/2020	29/06/2020	14
Orientation Course (UGC HRDC GOA)	1	17/09/2019	07/10/2019	21
Orientation Course (UGC HRDC GOA)	1	14/01/2020	03/02/2020	21

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
37	32	37	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1) Shri Pancham Khemraj Mahavidyalayeen Karmachari Sahakari Pathasanstha Maryadit Sawantwadi, a credit co-operative society is initiated by our institution. This society gives financial support	1) Shri Pancham Khemraj Mahavidyalayeen Karmachari Sahakari Pathasanstha Maryadit Sawantwadi, a credit co-operative society is initiated by our institution. This society gives financial support	1) Students Scholarship 2) Student Aid Fund (SAF) 3) Chem Fund 4) Personal help for student

to our teaching and non-teaching staff. The financial demands are honored with minimum formalities and the loan is disbursed speedily. 2) Meritorious wards of staff members are felicitated in the annual general meeting of the society 3) Festival loans through Pathasanstha 4) Provision of advance payment by our institution to newly appointed staff till they get their regular 5) Providing temporary accommodation facility to newly appointed outstation lady staff members 6) Preference in admission to the wards of staff 7) Concession in fees to the wards of staff 8) Scheme of voluntary contribution of funds to give aid to any staff in case of emergency 9) Canteen facility 10) Personal counseling facility through Swa-Darshan 11) Career Guidance facility to the wards, relatives and references of staff members through Kaleidoscope.

to our teaching and non-teaching staff. The financial demands are honored with minimum formalities and the loan is disbursed speedily. 2) Provision of staff quarters to needy class IV employees 3) Preference in admission to the wards of staff 4) Meritorious wards of staff members are felicitated in the annual general meeting of the society 5) Festival loans through Pathasanstha 6) Provision of advance payment by our institution to newly appointed staff till they get their regular 7) Providing temporary accommodation facility to newly appointed outstation lady staff members 8) Preference in admission to the wards of staff 9) Concession in fees to the wards of staff 10) Scheme of voluntary contribution of funds to give aid to any staff in case of emergency 11) Canteen facility 12) Personal counseling facility through Swa-Darshan Career Guidance facility to the wards, relatives and references of staff members through Kaleidoscope.

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Tier -I - Each office staff is allocated particular functional areas, they prepare the daily records. At the end of the day daily summary is checked by Head Clerk of the institution office. Tier- II- Management of the parent society has appointed an internal auditor, who conducts periodical internal audit. He / She guides the staff to clear their doubts and overcome lapses, if any. Tier-III- Joint Director, Higher education Maharashtra state deputed their auditor who conducts in-| depth audit. The Auditor General of Govt. of Maharashtra also conducts the audit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

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### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Cluster College Principals	Yes	IQAC
Administrative	Yes	Cluster College Principals	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<p>1. Parents are informed regularly about the progress of the student and attendance. 2. Most of the teachers telephonically communicate with the students 3. Discussion regarding the semester results</p>
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6.5.3 – Development programmes for support staff (at least three)

<p>1) One Day district level conference on "Health through Yoga" 05/08/2019. 2) One Day District Level workshop on "Meditation" on 13/10/2019 3) Training on "VIITH Pay" on 11/02/2020</p>
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

<p>1. Applying for 'NIRF' 2. Periodical conducts bio-diversity audit 3. Strengthening of Incubation Center.</p>
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants
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			Female	Male
Training Program for Self Defence for girls students (Karate Training)	17/09/2019	17/09/2019	69	0
Health Checkup Camp for girls students	10/12/2019	10/12/2019	71	0
Birth Anniversary of SavitribaiPhule	03/01/2020	03/01/2020	72	34
Celebration of 'MakarSankranti' to create Self Awareness among the Girl learners	15/01/2020	15/01/2020	432	384
State Level one day workshop on Gender Sensitization	08/02/2020	08/02/2020	149	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> <li>• Survey of waste management practices in NSS adopted village Kariwade, Tal-Sawantwadi</li> <li>• Survey of domestic waste management by NSS volunteers in their locale.</li> <li>• Organization of one day seminar on Marine Resources by Department of Economics Feb. 11th, 2020.</li> <li>• Organization of Awareness campaign on Biodiversity conservation by Department of Zoology.</li> <li>• Organization of Awareness campaign on Mangrove conservation and Ecotourism by Department of Botany.</li> <li>• Campus Green Audit.</li> <li>• Campus Energy Audit through Department of Physics.</li> <li>• Biogas plant</li> <li>• Vermicompost Outlet in campus</li> <li>• Bird Nest</li> <li>• E waste collection drive</li> </ul>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	Yes	0
Rest Rooms	Yes	4
Scribes for examination	Yes	2
Special skill development for differently abled students	No	0
Any other similar facility	No	0

### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
<b>No Data Entered/Not Applicable !!!</b>							
<a href="#">View File</a>							

### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct handbook for academic staff and tertiary staff	01/05/2019	The institute takes every effort to nurture and inculcate noble human values and cutting edge professional ethics among students, academic and tertiary staff through dedicated initiatives. The code of conduct for staff is displayed in every department.
Code of conduct handbook for students	01/05/2019	The Institute takes due efforts to nourish scientific temper, humanity and citizenship among students through code of conduct. The code of conduct for students is made available in the prospectus every year and also displayed on campus in the form of display boards and through website.

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Rain water harvesting 2. Plastic Free Campus 3. Green landscaping with trees and plants 4. Plantation 5. Bird Nest planting for birds 6. Green Audit 7. Botanical Garden 8. Green Audit 9. Use of Vermicompost for campus garden and on-campus trees
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## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

Title of the practice I: Shrimant Rani Parvatidevi Saheb Best Reader Award for
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Students One of the unique initiatives is the award for students titled as 'Rani Parvatidevi Saheb Best Reader Award in the name of Rani Parvatidevi Saheb (May 01, 1907-August 06, 1961), wife of H. H. Major Sir Pancham Khemraj alias Punyashlok Bapusaheb Maharaj, the saint king of the then Sawantwadi Sansthan.

Rani Parvatidevi Saheb was a versatile personality. She was efficient administrator, maintained excellent public relations and had a keen interest in sports and sports activities, educationist, enthusiast of literature and voracious reader. To promote the cause of literature and inculcate the habit of reading she donated the purse of Rupees 55,000/- and her personal collection of books to our college library. In her memory, our library has been named as

'Shrimant Rani Parvatidevi Granthalayva Abhyasika'. As a tribute to her exemplary work in the field of promoting library movement our institution through the initiative of our celebrates May, 01 as 'Granthamitra Din'. • To encourage students to read regularly and widely throughout college days. • To nurture good reading habit among students in digital era. • Building a sustainable reading atmosphere and promoting a reading culture. • Context The

unique and one of its kind initiative of our institution is - 'Rani Paravtidevi Saheb Best Reader Award' for students in our college. "Books are best Universities", keeping this view as prime objective, our institute implements this practice.. Reading develops our mind, enhances our understanding of life and encourages our creative ability. Reading improves vocabulary and communication skills. New ideas and thoughts pop up in our mind because of reading. It is important to deveiop a good reading habits among the students.

"Books are the best friends". To cultivate and enmesh sound reading habits among the students in contemporary situation and bring them back to books is a great challenge. The award distribution function is celebrated on May 01 every

year, to commemorate the birth anniversary of Rani Parvatidevi Saheb, a visionary, true lover of books and literature, an evangelist, carrying the message of education and learning. It is very apt to give such award in her name and honor the recipient students. • The Practice A committee is formed for the scrutiny of frequency and content of reading by student throughout the year. A notice is displayed by the committee on the notice board in the month of June for students. The selection committee completes its scrutiny in the last week of March and declares the awardee names. They are then given invitation to attend the function. On 1st May, in the function they are felicitated at the hands of eminent personalities. • Benefits The activity

provides a genuine platform, to recognize and felicitate the best readers among the students. It encourages the young generation to develop their creative ability and enhance understanding of the world around them. Title of the

Practice -II: Know Your Campus Biodiversity window Ranges of Sahyadri hills are Eastern part of the Sindhudurg district. It is a part of Western Ghats as Biodiversity hotspots of the world. We conserve biodiversity awareness among the students to protect and save the diversity of this region. • Objectives •

To create awareness about the Flora and Fauna in the campus. • To take initiative for environmental protection and sustainable development. • To maintain eco-friendly campus. • To develop environmental consciousness among the stakeholders. • To prepare checklist of animals and plants in the campus. •

Context - The institution is conscious about the value and worth of environment conservation. Charity begins from home, is the popular saying, our institution strongly advocates this philosophy. Keeping this view in mind our institution has introduced an initiative 'Window to Campus Biodiversity'. The faculty from Departments of Zoology and Botany take the lead in carrying out this program.

They identify the animal and plant world in the campus, documentation and classification is carried out, name plates are placed for plants and photographs are taken. To create awareness and to educate students, teachers and visitors regarding existing biodiversity in the campus, Slogans are displayed at strategic locations, photography exhibition is also organized. •

The Practices • Celebration of World Environmental day on June 05th. •



Celebration of Ozone Day September 16th . • Organization of expert talks on various environmental issues. • Survey of animals and plants from campus • Benefits • Campus is made eco-friendly. • The activity has enhanced environmental awareness among students, staff and society.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://spkcollege.org/wp-content/uploads/2020/08/Best-Practices-2019-2020.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Knowledgeia is one of the important initiative started by our College to nurture the attitude of teachers with respect to ICT enabled class teaching. The main motto of this initiative to make a teacher to involve in Blended learning which is a mixture of face to face as well as online education. Faculty and students are encouraged to register for various SWAYAM Courses. Our college is a part of NPTEL -SWAYAM LOCAL CHAPTER which was earlier established in August 2019. After the establishment students and faculty members are registered for 117 MOOC courses. Two faculty members also completed their refresher course as ARPIT course through SWAYAM Platform and got the certificate too. This initiative mainly started with the intension of the involvement of the students towards the skill based courses and is also beneficial for them at entry at industry level. Till today faculty and students have registered for 117 courses.

Provide the weblink of the institution

<http://spkcollege.org/wp-content/uploads/2020/08/Distinctiveness-.pdf>

### 8.Future Plans of Actions for Next Academic Year

1. Up-gradation of existing certificate courses. 2. Introducing Diploma courses to provide vertical mobility to the students. 3. Organisation of in-house FDP program to enhance online/digital capability. 4. Scholarship awareness drive. 5. Capacity building programs for students. 6. Organisation of student research convention.