



S.R.D.S.P Mandal's

**Shri Pancham Khemraj  
Mahavidyalaya,  
Sawantwadi  
(Autonomous)**

Affiliated to University of Mumbai,

NAAC Re-Accredited 'A' Grade  
in 3<sup>rd</sup> Cycle with 3.06 CGPA in  
May 2019

**Academic Policy Document**

## **Academic Policy Document**

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*(Affiliated to University of Mumbai)*

#### **Objectives**

- To ensure effective curriculum delivery and academic excellence
- To promote student-centric and outcome-based education
- To maintain transparency and fairness in evaluation
- To encourage continuous quality improvement through feedback

#### **Goals**

- Timely completion of syllabus and academic activities
- Enhancement of teaching-learning quality using modern methods
- Development of critical thinking, skills, and employability among students
- Strengthening evaluation and assessment processes
- Continuous upgradation of curriculum as per industry and academic needs

#### **Implementation Methods**

- Preparation of academic calendar and teaching plans at the beginning of each term
- Use of ICT-enabled teaching, seminars, projects, and practical-based learning
- Conduct of internal assessments (tests, assignments, presentations)
- Regular monitoring by departments and IQAC
- Collection and analysis of feedback from students, teachers, and alumni for improvement

## **1. Curriculum Planning and Implementation**

The curriculum is designed and implemented as per autonomous guidelines and the University of Mumbai. Departments prepare teaching plans and periodically revise the syllabus to include recent developments and skill-based components.

## **2. Teaching-Learning and Evaluation**

The institution follows a student-centric approach using lectures, ICT tools, seminars, and project-based learning. Continuous evaluation is carried out through assignments, tests, and practicals.

## **3. Internal Assessment and Examination**

A transparent internal assessment system is followed, including tests, assignments, and practicals. Examinations are conducted fairly with proper grievance redressal mechanisms.

## **4. Academic Calendar**

An academic calendar is prepared at the beginning of the year as per University of Mumbai guidelines and is followed to ensure timely completion of academic activities.

## **5. Feedback Mechanism**

Feedback is collected from students, teachers, and alumni. IQAC analyzes the feedback and takes necessary steps for continuous improvement.